



PDAS APPRAISAL CALENDAR 2011-2012

Appraisal Period: August 15, 2011 – June 01, 2012	Teacher Self Report:	
	Section I	Section II and III
Observation Period: September 12, 2011 – May 31, 2012	The Teacher Self-Report Form shall be presented to the principal: <ol style="list-style-type: none"> a. Within the first three weeks from the day of completion of the PDAS orientation; b. Within the first three weeks from the day of completion of the PDAS orientation, for teachers new to the PDAS; or c. Within the first three weeks of instruction in the school year when the PDAS orientation is not required. 	Revision of Section I, if necessary, and completion of Sections II and III of the Teacher Self-Report Form shall be presented to the principal at least two weeks before the summative annual conference;
No Formal Observation: August 22, 2011- September 06, 2011 October 05, 2011 – October 07, 2011 October 18, 2011 – October 21, 2011 November 21, 2011 – November 25, 2011 December 19, 2011 – December 30, 2011 January 13, 2012 – January 17, 2012 February 22, 2012 – February 24, 2012 March 05, 2012 – March 09, 2012 March 12, 2012 – March 16, 2012 March 26, 2012 – March 29, 2012 April 05, 2012 – April 06, 2012 April 23, 2012 – April 27, 2012 May 07, 2012 – May 18, 2012 <i>Days scheduled for end-of semester, end-of-year examinations, other examinations or holidays</i> <i>Days scheduled for TAKS or other standardized assessments</i>	(Continued from previous row)	Teacher Self Report Due: April 27, 2012
Summative Report:	A written summative annual appraisal report shall be shared with the teacher no later than five working days before the summative conference and no later than 15 working days before the last day of instruction for students. The written summative annual appraisal report shall be placed in the teacher's personnel file by the end of the appraisal period.	
Summative Conference: No later than May 11, 2012	Unless waived in writing by the teacher, a summative conference shall be held within a time frame specified on the District calendar and no later than 15 working days before the last day of instruction for students. The summative conference shall focus on the written summative report and related data sources. If the appraiser is not an administrator on the teacher's campus, the principal, assistant principal, or another supervisory staff member designated as an administrator on the campus will participate in the summative annual conference.	

Professional Development and Appraisal System (PDAS) remains in place as the State's approved instrument for appraising its teachers and identifying areas that would benefit from staff development. Cornerstones of the process include a minimum of one 45-minute observation and completion of the Teacher Self-Report form. PDAS includes 51 criteria within eight domains reflecting the Proficiencies for Learner-centered Instruction adopted in 1967 by the State Board for Educator Certification (SBEC).

The domains are:

1. Active, Successful Student Participation in the Learning Process
2. Learner-centered Instruction
3. Evaluation and feedback on Student Progress
4. Management of Student Discipline, Instructional Strategies, Time/Materials
5. Professional Communication
6. Professional Development
7. Compliance with Policies, Operating Procedures and Requirements
8. Improvement of All Students' Academic Performance