

Appendix B
Clint Independent School District
Electronic Communication and Data Management.

Availability Access

The Superintendent or designee shall implement, monitor, and reevaluate electronic media resources for instructional and administrative purposes. Access to the district's electronic communications system is a privilege, not a right. All users shall be required to acknowledge receipt and understanding of all administrative regulations governing use of the system and shall agree, in writing, to comply with such regulations and guidelines. Noncompliance with applicable regulations may result in suspension or termination of privileges and other disciplinary action consistent with district policies. [See DH, FN series, CQ (Local), OF series, and the Student Code of Conduct]. Violations of law may result in criminal prosecution as well as disciplinary action by the district.

Acceptable Use

The Superintendent or designee shall develop and implement administrative regulations, guidelines, and user agreements, consistent with the purposes and mission of the district and with law and policy governing copyright [See EFE; CQ(Local)]

Monitored Use

Electronic mail transmissions and other use of the electronic communications system by students and employees shall not be considered confidential and may be monitored any time by designated district staff to ensure appropriate use for educational or administrative purposes. [See CQ(Local)]

Distrito Escolar Independiente de Clint

Comunicacion Electronica y Manejo de Datos

Disponibilidad de Acceso

El Superintendente o persona designada implementara, monitoreara y evaluara los recursos electronicos de medios para propositos de administracion y de instruccion. El acceso al sistema de comunicaciones electrónicas del distrito es un privilegio, no un derecho. A todos los usuarios se les exigirá reconocer haber recibido y comprendido todos los reglamentos administrativos que gobiernan el uso del sistema y estarán de acuerdo, por escrito, obedecer tales reglamentos y directrices. Incumplimiento de los reglamentos aplicables puede resultar en suspensión o terminación de privilegios y otra acción disciplinaria consecuente con las normas del distrito. [Ver serie DH, FN, series OF y el Código de Conducta de Estudiantes]. Las violaciones de la ley pueden resultar en acusación criminal además de la acción disciplinaria del distrito.

Uso aceptable

El Superintendente o persona designada establecerá e implementara reglamentos, directrices y acuerdos de usuarios administrativos, consecuentes a los propósitos y a la declaración del distrito y a la ley y política que gobiernan derechos de autor (**copyright**) [Ver EFE].

Uso monitoreado

Las transmisiones de correo electrónico y otro uso del sistema electrónico de comunicaciones por estudiantes y empleados no se considerara confidencial y se puede monitorear en cualquier momento por personal designado del distrito para asegurar el uso apropiado para propósitos administrativos y educativos.

Appendix C

Computers and the Internet

CLINT INDEPENDENT SCHOOL DISTRICT

Guidelines for Acceptable Use of Computer Technology Networks

Access to Clint-Net, the Internet, or other computer networks through equipment or connections sponsored by the Clint Independent School District shall be regulated and governed by the Board of Trustees, the Superintendent, and/or their designees. The district provides access to networks for the purpose of supporting instructional programs, expanding educational opportunities, promoting academic growth, and improving the overall organizational efficiency of the district. However, the district recognizes that not only can computer technology enhance the educational experience for students, but it can also lead to inappropriate, disruptive, and illegal actions that must be monitored and regulated by the district. Prudent implementation of computer networks and related technologies in our schools requires that we work to provide computer environments that are (1) reasonably safe for students to use, (2) productive for teachers and, (3) guided by ethical conduct and community standards. Therefore, the following guidelines for acceptable computer use are provided to all students and employees of the district:

The district provides use of computers and computer networks that promote:

- Education, academic growth, scholarship, and citizenship
- Educational research and professional growth
- Efficient organizational communication and professional collaboration
- Community improvement, economic development, and public service
- Democratic principles, liberty, and social responsibility

The district deems as unacceptable and prohibits use of computers and computer networks that promote:

- Any violation of United States or state laws, including copyright infringement.
- Willful disruption of network services or interference with normal computer operations.
- Willful introduction of propagation of computer viruses, worms, or damaging programs.
- Assuming a false network identity of using an identity other than one's own
- Plagiarism, misrepresentation of digital resources, or theft of intellectual property
- Transmission of obscene, pornographic, or sexually explicit messages or materials.
- Use of network services for profit, personal gain, or commercial purposes, political lobbying.
- Anti-social behavior by posting overtly annoying, harassing, or demeaning messages.

Career opportunities for students who are technologically literate and competent are growing rapidly. The Clint Independent School District will increase connectivity to global networks, and expand, technologically based opportunities for students as much as possible. It is, however, also the responsibility of the district to limit and control access to inappropriate network content through whatever means the district can reasonably provide. Full access to the Internet can provide students with many instructional resources and educational opportunities, but it can also provide them with access to content that is confusing, demoralizing, and damaging.

It is the responsibility of the district to do what is in the best interest of students, teachers, and the community as technological decisions regarding network content are made. Use of computer networks cannot be completely monitored or controlled – it is technologically impossible. Therefore, it should be understood that any user of a CISD sponsored network bears a personal responsibility to use computer networks in ways that are ethically, morally, and legally consistent with the purpose of the district to promote a healthy environment and opportunities for student success.

In addition, if any individual observes or witness any inappropriate use of computers, computer networks, and technology resources; it is their responsibility to report this violation to any campus teacher, principal or district administrator. Failure to report such an incident may result in disciplinary or legal action in accordance with the Student Code of Conduct and applicable laws.

Appendix D

The Clint Independent School District offers career and technology education programs in: Computers, Word Processing, Drafting, and Family career and Living. Admissions to these programs are based on high school placement and student preference.

The Clint Independent School District will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs.

For more information about your rights or grievance procedures, contact the Title IX Coordinator, Robert F. Mendoza at 14521 Horizon Blvd., El Paso, Texas 79928, (915) 926-4000, and/or the Section 504 Coordinator, Dawn Hocking at 14521 Horizon Blvd., El Paso, Texas 79928, (915) 926-4035.

Appendix D

Clint ISD 071901

ELECTRONIC COMMUNICATION AND DATA MANAGEMENT CQ(LOCAL)

The Superintendent or designee shall implement, monitor, and evaluate electronic media resources for instructional and administrative purposes.

AVAILABILITY OF ACCESS Access to the District's electronic communications system, including the Internet, shall be made available to students and employees primarily for instructional and administrative purposes and in accordance with administrative regulations. Limited personal use of the system shall be permitted if the use: 1. Imposes no tangible cost on the District; 2. Does not unduly burden the District's computer or network resources; and 3. Has no adverse effect on an employee's job performance or on a student's academic performance.

USE BY MEMBERS OF THE PUBLIC Access to the District's electronic communications system, including the Internet, shall be made available to members of the public, in accordance with administrative regulations. Such use shall be permitted so long as the use: 1. Imposes no tangible cost on the District; and 2. Does not unduly burden the District's computer or network resources.

ACCEPTABLE USE The Superintendent or designee shall develop and implement administrative regulations, guidelines, and user agreements consistent with the purposes and mission of the District and with law and policy. Access to the District's electronic communications system is a privilege, not a right. All users shall be required to acknowledge receipt and understanding of all administrative regulations and guidelines. Noncompliance may result in suspension of access or termination of privileges and other disciplinary action consistent with District policies. [See DH, FN series, FO series, and the Student Code of Conduct] Violations of law may result in criminal prosecution as well as disciplinary action by the District.

INTERNET SAFETY The Superintendent or designee shall develop and implement an Internet safety plan to: 1. Control students' access to inappropriate materials, as well as to materials that are harmful to minors; 2. Ensure student safety and security when using electronic communications; 3. Prevent unauthorized access, including hacking and other unlawful activities; and 4. Restrict unauthorized disclosure, use, and dissemination of personally identifiable information regarding students.

FILTERING Each District computer with Internet access shall have a filtering device or software that blocks access to visual depictions that are obscene, pornographic, inappropriate for students, or harmful to minors, as defined by the federal Children's Internet Protection Act and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. Upon approval from the Superintendent or designee, an administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose.

MONITORED USE Electronic mail transmissions and other use of the electronic communications system by students and employees shall not be considered private. Designated District staff shall be authorized to monitor such communication at any time to ensure appropriate use.

INTELLECTUAL PROPERTY RIGHTS Students shall retain all rights to work they create using the District's electronic communications system. As agents of the District, employees shall have limited rights to work they create using the District's electronic communications system. The District shall retain the right to use any product created in the scope of a person's employment even when the author is no longer an employee of the District.

DISCLAIMER OF LIABILITY The District shall not be liable for users' inappropriate use of electronic communication resources or violations of copyright restrictions or other laws, users' mistakes or negligence, and costs incurred by users. The District shall not be responsible for ensuring the accuracy, age appropriateness, or usability of any information found on the Internet.

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Appendix E

EXHIBIT (B) STUDENT AGREEMENT FOR ACCEPTABLE USE OF THE ELECTRONIC COMMUNICATIONS SYSTEM

Section A.

You are being given access to the District's electronic communications system. Through this system, you will be able to communicate with other schools, colleges, organizations, and people around the world through the Internet and other electronic information systems/networks. You will have access to hundreds of databases, libraries, and computer services all over the world. With this educational opportunity comes responsibility. It is important that you read the District policy, administrative regulations, and agreement form and ask questions if you need help in understanding them. Inappropriate system use will result in the loss of the privilege to use this educational tool. Please note that the Internet is a network of many types of communication and information networks. It is possible that you may run across areas of adult content and some material you (or your parents) might find objectionable. While the District will use filtering technology to restrict access to such material, it is not possible to absolutely prevent such access. It will be your responsibility to follow the rules for appropriate use.

RULES FOR APPROPRIATE USE

You will be assigned District computer access to District computers for identified educational purposes. Individual accounts may be assigned as needed, and you are responsible for not sharing the password for that account with others.

You will be held responsible at all times for the proper use of your account or access, and the District may suspend or revoke your access if you violate the rules.

Remember that people who receive e-mail from you with a school address might think your message represents the school's point of view.

INAPPROPRIATE USES

- ⌚ Using the system for any illegal purpose.
- ⌚ Disabling or attempting to disable any Internet filtering device.
- ⌚ Encrypting communications to avoid security review.
- ⌚ Borrowing someone's account without permission.
- ⌚ Posting personal information about you or others (such as addresses and phone numbers).
- ⌚ Downloading or using copyrighted information without permission from the copyright holder.
- ⌚ Intentionally introducing a virus to the computer system.
- ⌚ Posting messages or accessing materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal.
- ⌚ Wasting school resources through the improper use of the computer system.
- ⌚ Gaining unauthorized access to restricted information or resources.

CONSEQUENCES FOR INAPPROPRIATE USE

- ⌚ Suspension of access to the system;
- ⌚ Revocation of the computer system account; or other disciplinary or legal action, in accordance with the Student Code of Conduct and applicable laws.
- ⌚ Any student of the District who witnesses an incident involving inappropriate use of the District's electronic communications systems has a duty to report the incident and failure to report such incident may result in disciplinary or legal action in accordance with the Student Code of Conduct and applicable laws.