



CLINT ISD CAMPUS MILITARY LIAISON DUTIES & RESPONSIBILITIES

The Military Family Liaison is recognized as one of the strongest supports for addressing the social and emotional needs of military students and families. The Military Family Liaison's major duties and responsibilities:

- Serves as advocate for the military community and integrates the military student into campus.
- Provides resources and program information support to military families.
- Interacts with military families and students.
- Serves as the point of contact and works collaboratively between military-connected students and their families and campus.
- Maintains familiarity with district enrollment processes, records transfer, existing community resources, and student supports.
- Collaborate with campus PEIMS clerk to ensure military-connected students are identified and properly coded through the Texas Student Data System Public Education Information Management System (TSDS PEIMS).
- Determines campus-based supports and services available to military-connected students based on their unique needs, including their high mobility.
- Assists in coordinating campus-based programs relevant to military-connected students.
- Attends professional development or training annually to learn and understand topics related to the transition of military-connected students and their families.
- Offers professional development opportunities for staff members on issues related to military-connected students.
- Reports to the campus administration on transitional issues for the family member or student.
- Supports the goals and objectives of the school district and follows all district policies.
- Communicates with principal, teachers, students and family members.
- Provides optimal customer service to all students, employees, family members, community, and any other stakeholders of the district.

Thank you for your service. Please reach out to your campus Military Family Liaison for support.