

# TOGETHER... *We Build Tomorrow!*

Committed • Learner-centered • Innovative • Nurturing • Transparent

## DELAYED ENTRY TIMELINE

3:00am

•Security and Transportation Departments evaluate road conditions

4:00am

•Security and Transportation Departments communicate their recommendation to the Superintendent.

5:00am

•Inclement weather communications activated district wide

8:00am

- Superintendent Cabinet and Principals Report to duty/work
- Head Custodian Report to duty/work
- Maintenance Staff Report to duty/work
- Cafeteria Specialist Report to duty/work
- District Front Desk Operator to duty/work

8:30am

- Scheduled Custodians Report to duty/work
- Food Service Staff Report to duty/work

9:00am

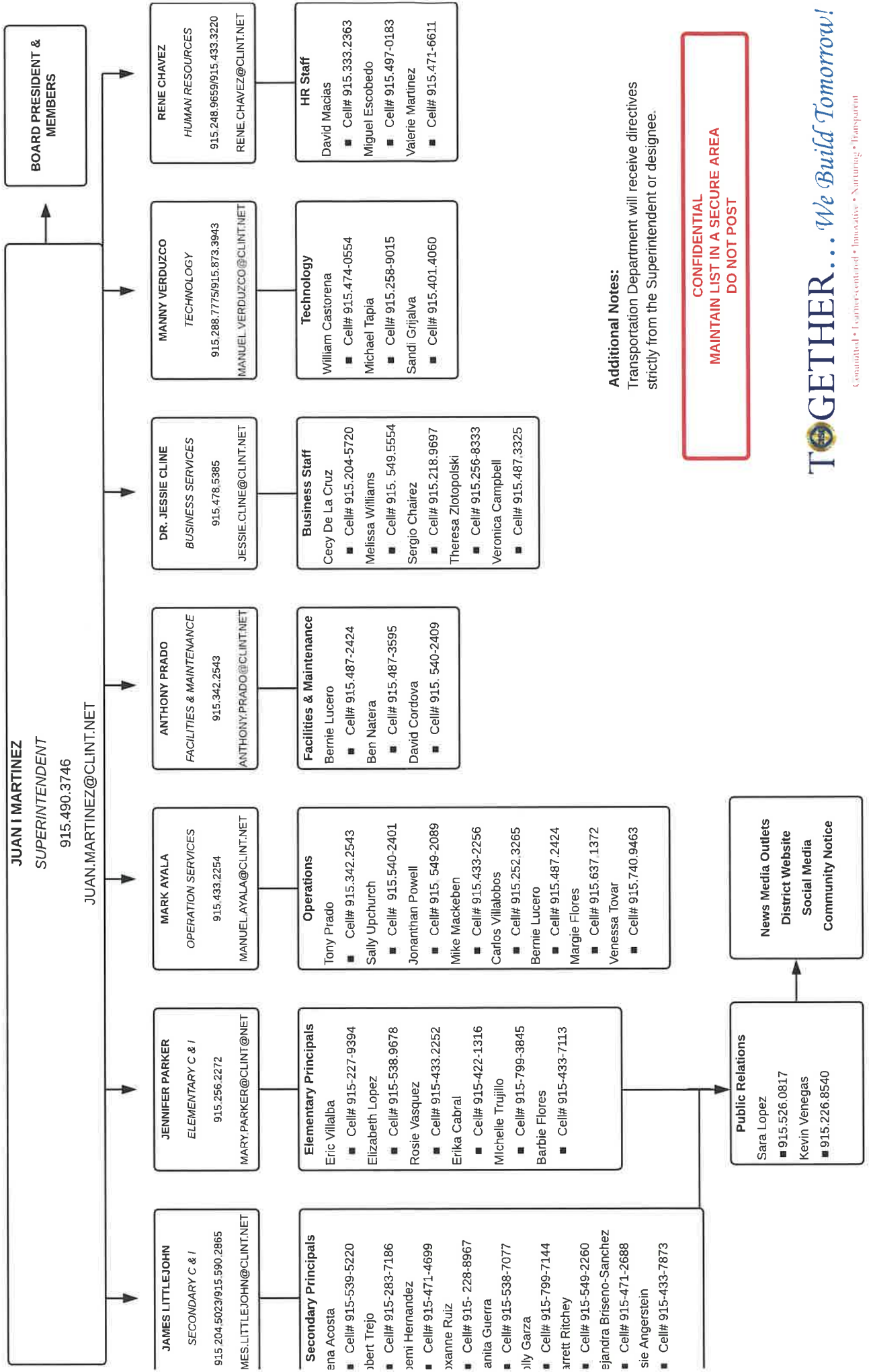
- District and Campus Administrators Report to duty/work
- Office Staff Report to duty/work
- Campus Security Report to duty/work
- Crossing Guards Report to duty/work

2 Hour  
Delay

•All Teachers and Students report 2 hours from their regular start time.

# INCLEMENT WEATHER COMMUNICATION FLOW CHART

The Superintendent of Schools shall decide whether or not school will be held on extreme inclement weather days. In the event of inclement weather the Superintendent or designee will track the weather conditions that could affect the opening or closing of our District Facilities. In the event of a closure or change due to inclement weather conditions, Cabinet Members will contact the listed personnel to advise them of what direction to follow based on the directives issued by the Superintendent or designee.



**Additional Notes:**  
Transportation Department will receive directives strictly from the Superintendent or designee.

**CONFIDENTIAL**  
**MAINTAIN LIST IN A SECURE AREA**  
**DO NOT POST**

**TOGETHER... We Build Tomorrow!**

Committed • Learner-centered • Innovative • Nurturing • Transparent