



Together...
We Build Tomorrow!

2023-2024 DUTY DAY SCHEDULE

Please refer to the schedule below to determine your start and end date for the 2023-2024 school year.
Should you have any questions, please call the Department of Human Resources.

NUMBER OF DAYS	POSITION	START/END DATE
180 Days	Crossing Guard Campus Monitor	07/24/23 – 05/29/24 Refer to Calendar (1) (5) local days (5) state days
182 Day	Bus Driver Bus Monitors	07/20/23 – 05/29/24 Refer to Calendar (2) (5) local days (5) state days
187 Days	Bus Driver Trainer Instructional Aide LVN Nurse Nurse's Aide Occupational Therapist Assistant Physical Therapist Assistant Security Guard SPED Case Worker SPED Aide (Transition / Braille) Teacher Technology Coach	07/17/23 – 05/29/24 Refer to Calendar (3) (5) local days (5) state days
187 Days	Food Service Worker	07/18/23 – 05/30/24 Refer to Calendar (4) (5) local days (5) state days
189 Days	Food Service Managers Food Service Assistant Managers	07/18/23 – 05/31/24 Refer to Calendar (5) (5) local days (5) state days
197 Days	Athletic Trainer Counselor/ SPED Counselors Diagnostician Float Nurse Licensed Spec in School Psychology Librarians Occupational Therapist Physical Therapist Preparedness Facilitator Speech Therapist Speech Therapist Assistant Teacher	07/10/23 – 06/05/24 Refer to Calendar (6) (6) local days (5) state days
207 Days	Teacher – Campus Curriculum Coach Teacher – Instructional Coach (Elementary, MS, HS) Campus Clerk	07/10/23 – 06/12/24 Refer to Calendar (7) (6) local days (5) state days 07/10/23 – 06/19/24 Refer to Calendar (8) (6) local days (5) state days
212 Days	Attendance Officer Security Officer	07/10/23 – 06/12/24 Refer to Calendar (9) (6) local days (5) state days



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212 Days	Transportation Dispatcher	07/10/23 – 06/12/24 Refer to Calendar (10) (6) local days (5) state days																														
212 Days	Counselor MS / HS, Counselor CTE Counselor Dropout Recovery	07/10/23 – 06/12/24 Refer to Calendar (11) (6) local days (5) state days																														
216 Days	CNP Commodity Distributor/Custodian	07/10/23 – 06/19/24 Refer to Calendar (12) (6) local days (5) state days																														
	Site Coordinator 21 st Century Community Learning Center Family Engagement Specialist 21 st Century Community Learning Center Title III Family, Literacy and Parent Outreach Liaison	07/13/23 – 06/21/24 Refer to Calendar (13) (6) local days (5) state days																														
226 Days	<table border="0"> <tr> <td>Administrative Assistants</td> <td>Executive Assistant</td> </tr> <tr> <td>Assistant Director</td> <td>Instructional Officer Elem/EC</td> </tr> <tr> <td>Assistant Principal</td> <td>Lead Nurse</td> </tr> <tr> <td>Assistant Superintendent</td> <td>Library Clerk</td> </tr> <tr> <td>Campus Clerks</td> <td>Manager</td> </tr> <tr> <td>Central Office Clerks</td> <td>Principal</td> </tr> <tr> <td>Chief Financial Officer</td> <td>Receptionist</td> </tr> <tr> <td>Chief Human Resource Officer</td> <td>Risk Management Officer</td> </tr> <tr> <td>CNP Clerk/CNP Finance</td> <td>ROTC Instructor</td> </tr> <tr> <td>Coordinator</td> <td>Secretary</td> </tr> <tr> <td>Counselor (MS/HS/CECA)</td> <td>Security Guard</td> </tr> <tr> <td>Courier</td> <td>Specialist</td> </tr> <tr> <td>Department Clerks</td> <td>Superintendent</td> </tr> <tr> <td>Director</td> <td>Supervisor</td> </tr> <tr> <td>Dispatcher</td> <td>System Analyst</td> </tr> </table>	Administrative Assistants	Executive Assistant	Assistant Director	Instructional Officer Elem/EC	Assistant Principal	Lead Nurse	Assistant Superintendent	Library Clerk	Campus Clerks	Manager	Central Office Clerks	Principal	Chief Financial Officer	Receptionist	Chief Human Resource Officer	Risk Management Officer	CNP Clerk/CNP Finance	ROTC Instructor	Coordinator	Secretary	Counselor (MS/HS/CECA)	Security Guard	Courier	Specialist	Department Clerks	Superintendent	Director	Supervisor	Dispatcher	System Analyst	07/1/23 – 06/30/2024 Refer to Calendar (14) (7) local days (5) state days (3) non-duty
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246 Days	Security Specialist Security Guard	07/1/23 – 06/30/2024																														