



Clint Independent School District  
Intra-District Records Transfer Form

*Student Academic Achievement Cumulative Folder*

<b>Sending Campus:</b>	
<b>Typed Name of Authorized Sending Personnel:</b>	
<b>*Signature of Authorized Sending Personnel:</b>	
<b>Date:</b>	
<b>Number of Boxes to send:</b>	

<b>Receiving Campus:</b>	
<b>Typed Name of Authorized Receiving Personnel:</b>	
<b>*Signature of Authorized Receiving Personnel:</b>	
<b>Date:</b>	
<b>Number of Boxes Received:</b>	

\*It is the responsibility of the sending authorized personnel to ascertain that all academic folders contain only the required materials specified by the district. Upon signing receipt of records authorized receiving personnel will assure that acquired records from sending personnel are concise and complete. Once records have been received by authorized personnel, any records that become in question will not be returned to previous campus.