

**FRANK MACIAS ELEMENTARY**  
**2018-2019**  
**Parent and Family Engagement Plan**

**GENERAL EXPECTATIONS**

**FRANK MACIAS ELEMENTARY** agrees to:

- Be governed by the following statutory definition of parental involvement & will carry out programs, activities, & procedures in accordance with this definition:

*Parental engagement means the participation of parents/guardians in regular, two-way, & meaningful communication involving student academic learning & other school activities, including ensuring—*

*A) that parents/guardians play an integral role in assisting their child's learning*

*(B) that parents/guardians are encouraged to be actively involved in their children's education at school*

*(C) that parents/guardians are full partners in their children's education & are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children*

*(D) the carrying out of other activities, such as those described in section 1118 of the ESEA*

- Involve the parents/guardians of children served in \*Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent by inviting parents/guardians to school meetings
- Jointly develop/revise with parents/guardians the school parent and family engagement policy & distribute it to parents/guardians & make available the parental engagement plan to the local community
- Jointly conduct, with the involvement of parents/guardians, an annual evaluation of the content & effectiveness of the school's parent and family engagement plan
- Use the findings of the parental engagement policy evaluation to design strategies for more effective parental involvement, & to revise, if necessary, the school's parental engagement policy
- If the plan for Title I, Part A, developed under section 1112, is not satisfactory to the parents, the school will submit parent/guardian comments with the plan when the school submits the plan to the local educational agency
- Provide to each parent/guardian an individual student report about the performance of their child on the State assessment in at least mathematics, language arts, & reading
- Provide each parent/guardian timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002)
- Provide each parent/guardian information regarding the professional qualifications of the student's classroom teachers and paraprofessionals, as described in section 1111(h)(6)(A)

**POLICY INVOLVEMENT 1118 (c) / FRANK MACIAS ELEMENTARY will take the following actions to:**

1. Convene an annual meeting at a time convenient for parents/guardians
  - All parents/guardians shall be invited and encouraged to attend
  - The school will provide information and explain, if needed, the requirements of Title I and the rights of parents/guardians
2. Offer a flexible number of meetings and may, if available, provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement:
  - Workshops for parents/guardians
  - Parent Engagement Session(s) at Region 19
3. Involve parents/guardians in an organized, ongoing, and timely manner, in the planning, review, & improvement of Title I programs, such as tutoring, bus transportation, free meals, CIS (Communities In Schools). This should include the planning, review, & improvement of the school parental involvement.
  - Parents/guardians will be included in an ongoing manner in the development, planning & review of parent activities.
4. Provide parents/guardians:
  - Timely information about the Title I programs
  - Description & explanation of the curriculum at the school, the forms of academic assessment used to measure student progress & the proficiency levels students are expected to meet
  - Opportunities for regular meetings to formulate suggestions & to participate, as appropriate, in decisions relating to the education of their children
5. Provide each parent/guardian information regarding the professional qualifications of the student's classroom teachers and paraprofessionals via SBEC, as described in section 1111(h)(6)(A)/ website [www.sbec.state.tx.us](http://www.sbec.state.tx.us)

**COMPACT: SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT 1118(d) / FRANK MACIAS ELEMENTARY will:**

1. Provide high-quality curriculum and instruction in a supportive & effective learning environment that enables the participating children to meet Texas' student academic achievement standards as follows:
  - C-Scope (academic lessons provided in the classroom)
  - State Academic Standards (Texas Essential Knowledge & Skills)
2. Hold opportunities for parent-teacher to meet:
  - Parent Conferences
  - Open House Nights
  - Showcase Nights
  - TELPAS & STAAR Night
3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:
  - Results from standardized tests (STAAR)
  - Progress Reports
  - Report Cards
  - TELPAS results
  - Reading results (i-station)

4. Provide parents reasonable access to staff for consultation, as follows:
  - Before & after class dismissal
  - Previously made appointments (24 hours prior notice given)
  - Phone calls during the teacher's conference time
5. Provide parents opportunities to volunteer in their children's school & to participate in their children's class & observe classroom activities, as listed below, by first completing a volunteer form via [www.clint.net](http://www.clint.net).
  - Parent Center
  - Classroom Parent (Teacher assigned tasks)

**Parents/guardians will support our children's learning in the following ways:**

- Ensuring that your child attends school regularly & on time (7:20 A.M.)
- Making sure that homework is completed
- Limiting amount & rating of television/videos children watch/play, not to exceed an hour daily
- Participating, as appropriate, in decisions relating to their children's education
- Promoting positive use of children's extracurricular time
- Staying informed about children's education & communicating with the school by promptly reading all notices from the school or the school district, either received by children, Skyward, or by mail, & responding as appropriate
- Serving, to the extent possible, on policy advisory groups, such as serving as the Title I, Part A parent representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District Wide Policy Advisory Council, the State Committee of Practitioners, the School Support Team, other school advisory or as a campus volunteer

**Students will share the responsibility to improve their academic achievement & achieve Texas's high standards, as follows:**

- Doing homework every day & asking for help when needed
- Reading at least 30 minutes every day outside of school time
- Giving to their parents/guardians notices & information received from their school every day

**BUILDING CAPACITY FOR INVOLVEMENT 1118(e) / FRANK MACIAS ELEMENTARY will take the following actions to:**

1. Provide assistance to parents/guardians in understanding such topics as:
  - Texas's academic content standards
  - STAAR
  - Texas' & local academic assessments, including alternate assessments
  - The requirements of Title I, Part A, as listed at bottom of page 3
  - How to monitor their children's progress
  - How to work with educators to improve the achievement of their children
2. Increase parental involvement by providing materials & training, such as literacy training & using technology, as appropriate, to help parents work with their children to improve their children's academic achievement.
  - Family Academic Nights
  - Provide opportunities for parents to attend parent sessions
3. Educate teachers, student services personnel, principals, & staff on the value & beneficial contributions of parents & how to communicate & work with parents as equal partners. Actions should include how to implement and coordinate parent programs & build ties between parents & schools.
4. Coordinate & integrate parental involvement programs & activities that teach parents how to help their children at home (to the extent feasible & appropriate), to include Head Start, public preschool, & other available programs. The school will utilize the Parent Center to encourage & support parents more fully by participating in the education of their children.
5. Ensure that information related to the school & parent programs is sent to parents in English & Spanish.

ACCESSIBILITY 1118(f) / In carrying out the parental involvement requirements of this section, districts & schools, to the extent practical, shall provide opportunities, information, & school reports in English & Spanish for the participation of parents/guardians of children with limited English proficiency, with disabilities, & of migratory children.

This FRANK MACIAS ELEMENTARY Parental Engagement Policy/Plan has been developed/revised jointly with, & agreed on with, parents/guardians of children participating in Title I program, as evidence by meeting minutes.

The Parental Involvement Policy/Plan was developed/revised by FRANK MACIAS ELEMENTARY on 9/7/18 and will be in effect for the period of the 2018-2019 school year.

The school will distribute this Parental Involvement Policy/Plan to all parents of participating Title I children and make it available to the community on or before 10/25/18.

\_\_\_\_\_ (Signature of Title I Authorized Representative & date).

These parents were involved with the development of this document: (See attached sheet)

**\*Title I, Part A, Section 1116** School Improvement Program provides supplemental funds to Title I campuses identified for school improvement by failing to make adequate yearly progress (AYP) for two or more consecutive years. Funds are used to implement the campus' revised campus improvement plan, which incorporates strategies based on scientifically based research, in ways that have the greatest likelihood of improving the performance of participating children in meeting the state's student performance standards. A student attending a Title I low-performing school must be provided the option to transfer to another public school within the LEA unless the LEA lacks the capacity to do so.